Members who have confirmed their participation will receive and email from REUNA with instructions on how to connect. If you have not confirmed your participation, please contact directly Pablo Rivas at privas@reuna.cl or by phone +56 2 2337 0382, +56 2 2337 0340.

1. The email from <a href="mailto:servicios@reuna.cl">servicios@reuna.cl</a> will include the ConnectionLink, PIN #, Room ID, and the download link for Vidyo software.

Connection Information:	
Link: Go to the room	1
PIN: 1234	
Room ID: 016004	
Remember to use our desktop videoconferencing Vidyo must be installed, download it from here	

This email will be sent 30 minutes before the time of meeting, so if you confirmed your participation and didn't receive the e-mail, please check your spam.

2. Download and install the Vidyo software.

ROUNA			
start here	Download VidyoDesktop ™		
Downloads Clear	O O VidyoDesktop Install		
VidyoDesktopInstallerdmg	VidyoDesktopInstaller		
1. Open the downloaded file	2. Start the installation	3. And ready!	
Open the .dmg file from the Downloads folder browser.	Double-click the VidyoDesktop ™ installer.	Login or click a link to start Vidyo conference. (Tip: Drag the icon to your Vidyo icon bar to anchor).	

3. You will see this image



You must close this window.



4. Right click on the Vidyo icon **Solution** on your computer and click "**Configuration**". Next, click on "**Network**" and then select the checkbox for "**Always use VidyoProxy**". You can now minimize the window, but keep the application open.

0	Configuration and Status
	The second secon
	VictoPortal:
Status	Home Server: Offline
	Validate Server Certificate
	Media Port Range: 50000 to 65535
newerk	
(W)	VidyoPro
Devices	Always use VidyoProxy
	Web Proxy:
Video	Lies settings from sporation system
<u>R</u>	o ose seungs nom operating system
Ortions	O Use the following settings
Options	Automatically detect settings
2	Use automatic configuration script
About	Use proxy server Address: Port: 0
	Web Proxy Credentials:
	Lisername: Paceword:
	Passworu,

- Click on " Go to the room" link from REUNA's email. Enter your name and PIN when prompted. 5.
- Open your power point presentation. To share your screen click on the iconand select your power 6. point presentation.



- \* When you switch a power point presentation to full-screen you will no longer be able to see the participants.
- \* Internet Connection with cable is recommended over a Wi-Fi.
- \* Please mute your devise if not presenting by clicking on the microphone icon



- \* Chat room is available by clicking on the chat icon
- \* Animation on the power point presentation are not recommended if your internet connection is slow.